

# Illinois State Student Anthropologist Association- SAA

## Position title:

President of the Executive Board/ISU NASA Delegate

**Reports to:** Faculty/Staff Advisor

**Elected by:** Assumed by out-going President-Elect

**Term:** 1 academic year starting at Rites of Passage

**Level:** Lead Officer

## Summary

As leader of the association it is the duty of the President to both oversee the executive board actions as well as act as the chief representative of the student's within the department. With efforts toward exhibiting leadership and professionalism the position holder must be adept with current issues, developmental ideas, and regular operations of the Executive Board.

## Qualifications:

- Student of Illinois State University
- Anthropology undergraduate/ graduate student
- At least 1 semester of experience with ISSAA
- Plan to be enrolled within the university for a full academic year
- Must be in good academic and disciplinary standing with the University
- Have the ability to attend no less than 2/3rds of the bimonthly general and Executive Board meetings

## Primary responsibilities

- I. Arrange and preside over weekly Executive Board Meetings
- II. Arrange and preside over bimonthly general meetings
- III. Set the agenda for the Executive Board
- IV. Adhere to the Constitution and the Mission Statement
- V. Communicate with advisor and Department Chair
- VI. Supervise the Board's activities and progress
- VII. Oversee the creation of the Semester Bylaws
- VIII. Commission committees
- IX. Act as student representative to the faculty/staff
- X. Act as the National Association of Student Anthropologists (NASA) representative for Illinois State University
- XI. Hold 2 office hours a week

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